

## **MINUTES**

### **BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS (APELSCIDLA BOARD)**

#### **PROFESSIONAL ENGINEERS**

#### **INFORMAL FACT-FINDING CONFERENCES**

**JUNE 18, 2003 (9:00 a.m.)**

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Stanley C. Harris, Board Member, Presided. No other Board Members were present.

Douglas W. Schroder appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD and the Summaries or Consent Orders are attached unless no decision was made.

Lic=Licensing Application

A=Applicant

W=Witness

#### **Participants**

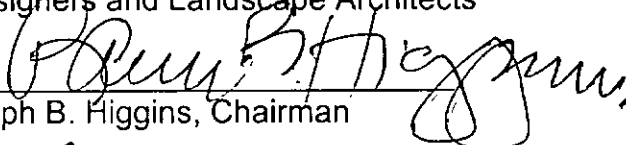
Christopher John Waters  
File Number 2003-03155 (Lic)

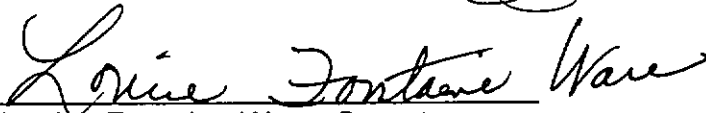
Christopher Waters – A

Rauff Halim Mustafa  
File Number 2003-03185 (Lic)

The meeting adjourned at 10:00 a.m.

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior  
Designers and Landscape Architects

  
\_\_\_\_\_  
Ralph B. Higgins, Chairman

  
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Louise Fontaine Ware, Secretary

COPY TEST:

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Custodian of Records

**COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS,  
CERTIFIED INTERIOR DESIGNERS AND  
LANDSCAPE ARCHITECTS**

**RE: CHRISTOPHER JOHN WATERS  
PROFESSIONAL ENGINEER LICENSE APPLICATION**

**FILE NUMBER: 2003-03185**

**Summary of the Informal Fact-Finding Conference**

An Informal Fact-Finding Conference (IFF) was convened on June 18, 2003, at the Department of Professional and Occupational Regulation, pursuant to a Notice of Informal Fact-Finding Conference sent by certified mail to Christopher John Waters on June 2, 2003. The following individuals participated at the conference: Christopher John Waters, Applicant; Douglas W. Schroder, Staff Member; and Stanley C. Harris, presiding Board Member.

**Summation of Facts**

1. On June 26, 2002, the Board office received Christopher John Waters (Waters) Professional Engineer License Application.
2. The Board's licensing staff determined that Waters did not meet the Board's 2002 Regulation 18 VAC 10-20-20(C) which states, "applicants shall meet applicable entry requirements at the time application is made." In addition, the Board's licensing staff determined that Waters did not meet the Board's 2002 Regulation 18 VAC 10-20-210(3), which requires 6 years of progressive engineering experience.
3. Waters was informed by the Board's licensing staff, in a letter dated January 27, 2003, that 5 years and 3 months of experience had been approved; however, an additional 9 months of qualifying experience must be verified.
4. In view of Waters application and related documentation, it appears Waters believes his application should be reviewed under Board's 2002 Regulation 18 VAC 10-20-210(1), which requires that the applicant, under "educational requirements", has graduated from an

approved engineering curriculum of four years or more, has attained EIT designation, and has 4 years of "progressive, qualifying engineering experience".

### **Conclusion and Recommendation**

Based upon the information presented at the IFF, Waters has not graduated from a Board approved undergraduate curriculum, as required by the Board's March 1, 2002, Regulation 18 VAC 10-20-210(1). Waters has a BS degree in chemistry, a related science, and a masters of engineering. This requires the applicant to meet the experience requirements of the Board's March 1, 2002, Regulation 18 VAC 10-20-210(3). At this time, the applicant has provided 5 years and 3 months of experience. I recommend Water's application for a professional engineer license be denied.

Waters testified, during the IFF, that he had additional work experience that may qualify. If addition experience exists and is submitted, the Board should consider it.

By: \_\_\_\_\_

Stanley C. Harris  
Presiding IFF Board Member

Board for Architects, Professional  
Engineers, Land Surveyors, Certified  
Interior Designers and Landscape  
Architects

Date: \_\_\_\_\_

**COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS,  
CERTIFIED INTERIOR DESIGNERS AND  
LANDSCAPE ARCHITECTS**

**RE: RAUFF HAMIL MUSTAFA  
APPLICATION FOR A PROFESSIONAL ENGINEER LICENSE  
BY COMITY**

**FILE NUMBER: 2003-03185**

**Summary of the Informal Fact-Finding Conference**

An Informal Fact-Finding Conference (IFF) was convened on June 18, 2003, at the Department of Professional and Occupational Regulation, pursuant to a Notice of Informal Fact-Finding Conference sent by certified mail to Rauff Halim Mustafa on June 2, 2003. The following individuals participated at the conference: Douglas W. Schroder, Staff Member; and Stanley C. Harris, presiding Board Member. Rauff Halim Mustafa, the applicant, nor anyone on his behalf, attended the conference.

**Summation of Facts**

1. On December 31, 2002, the Board office received Rauff Halim Mustafa (Mustafa) application for a professional engineer license by comity.
2. The Board's licensing staff determined that Mustafa did not meet the Board's 2002 Regulation 18 VAC 10-20-20.C which states, "Applicants shall meet applicable entry requirements at the time application is made." In addition, the Board's licensing staff determined that Mustafa did not meet the Board's 2002 Regulation 18 VAC 10-20-270, "License by comity."
3. Based on the NCEES council record submitted to the Board office, Mustafa has not taken and passed an 8-hour Fundamentals of Engineering (FE) Exam or the NCEES FE Exam and his NCEES council record indicates 7 years and 4 months of engineering experience. These deficiencies need to be addressed by Mustafa, by either providing additional engineering experience, as outlined in the Board's 2002 Regulation 18 VAC 10-20-210(5), or Mustafa must take and pass the NCEES FE Examination (pursuant to the Board's 2002 Regulation 18 VAC 10-20-190).

### **Conclusion and Recommendation**

Based upon the information presented in Mustafa's file, including the letter dated April 22, 2003, the sixteen hour exam that Mustafa took in the Philippines and the eight hour NCEES PE exam he took in Arkansas, is substantially equivalent to the examination requirements of the Board's March 1, 2002, Regulation 18 VAC 10-20-270 for licensure by comity. I recommend Mustafa's application for a professional engineer license by comity be approved.

By: \_\_\_\_\_

Stanley C. Harris  
Presiding IFF Board Member

Board for Architects, Professional  
Engineers, Land Surveyors, Certified  
Interior Designers and Landscape  
Architects

Date: \_\_\_\_\_